

## Privacy Notice: Sand App

### **Purpose of Sand App**

The Sand App is used to analyze sand and aggregates in a digital way, and in comparison with the traditional dry sieving, faster and mobile. The obtained results include the particle size distribution and particle shape information.

### **Data Capture (What data we collect and how we use your personal data)**

According to the implemented scope, the following personal data of Sika employees and external users can or will be stored and processed on the Sand App:

- E-Mail address, user name, password, customer (if natural person), location of customer (optional) and any personal data voluntarily provided in user's comments.

Email address, password and user name are required in order to log-in in the App. Other data is required to improve our technical support.

The analyzed data are linked to a user (Mail-ID) to enable following functions:

- Make sure that users can access and restore their data (Access control)
- Store the consent of the users (user acceptance)
- Understand how the App is used by users to improve the App
- Troubleshooting in case the user needs support

### **Data Access**

Access to the system is granted based on the need-to-know principle.

External: access to own and shared analyses (without personal data).

Internal normal user: access to own and shared analyses (without personal data).

Internal super user and support team: access to all user analyses and personal data.

Super users and support team are users who have access to your data for the following purposes: Supporting App users if they have questions, reviewing quality of performed analysis to give users feedback, analyzing how the App is used to further improve the App, operational support of the App, review the analysis to further improve the backend processes.

We do not disclose your personal data to third parties unless you have explicitly consented to such disclosure or we are legally obliged or entitled to disclose data due to local legal requirements and/or official governmental court orders or we have legitimate interest to do so, such in case of maintenance and support. In those case, technical security measures are in place to ensure that the data is transferred in a secure manner (e.g. encryption). However, Sika cannot be held responsible for unauthorized or unintended access that is beyond Sika's control.

## Privacy Notice: Sand App

Your data are stored in the data centers located in Switzerland. By continuing to use the Sand App software application, you consent to such transfer of your personal data to places outside Malaysia.

### Legal basis

The legal basis for processing your personal data is your consent.

### Retention period

In case you stop using the App and become inactive for one year, you will receive a notification asking you to log-in in the App. If you do not log-in in App within 30 days as of receipt of this notification, your data will be deleted.

You can be an active user of the App and still request deletion of your personal data via the below mentioned email address.

### Responsibles

Sika Kimia Sdn. Bhd.

Lot 689, Nilai Industrial Estate

71800 Nilai

Malaysia

If you have any questions about this privacy notice, please contact your Data Protection Responsible at [privacy@my.sika.com](mailto:privacy@my.sika.com).

### YOUR RIGHTS:

#### (a) Right of access:

You may have the right to obtain from us confirmation as to whether or not personal data concerning you is processed, and, where that is the case, to request access to your personal data. This access information includes – inter alia – provision of the information about the purposes of the processing, the categories of personal data concerned, and the recipients or categories of recipients to whom the personal data have been or will be disclosed.

However, this is not an absolute right, and the interests of other individuals may restrict your right of access.

You may make a data access request to us in writing to obtain information of your personal data undergoing processing and to have a copy of that personal data communicated to you in an intelligible form. Where we are unable to comply with your data access request, we shall inform you of our refusal and the reasons for the refusal no later than twenty-one (21) days from the date of our receipt of your data access request.

Your requests are generally free of charge. We may charge a reasonable fee based on administrative costs in case your request is manifestly unfounded or excessive, in particular because of its repetitive character.

## Privacy Notice: Sand App

### **(b) Right to rectification:**

You may have the right to obtain from us the rectification of inaccurate, incomplete, misleading or not-up-to-date personal data concerning you. Where you consider or know that your personal data is inaccurate, incomplete, misleading or not-up-to-date, you may make a data correction request in writing to us that we make the necessary correction to the personal data. Where we are unable to comply with your data correction request, we shall inform you of our refusal and the reasons for the refusal no later than twenty-one (21) days from the date of our receipt of your data correction request.

### **(c) Right to withdraw consent:**

You may by notice in writing to us withdraw your consent to the processing of your personal data. If you withdraw your consent, please note that you will no longer be able to access our Sand App. Processing of your personal data will cease upon our receipt of your notice to withdraw consent.

### **(d) Right to prevent processing likely to cause damage or distress:**

Under certain circumstances, you may at any time by notice in writing to us (hereinafter referred to as the "data subject notice") require us at the end of such period as is reasonable in the circumstances, to cease or not begin the processing of your personal data if the processing of that personal data is likely to cause substantial damage or substantial distress to you or to another, and that damage or distress is or would be unwarranted. We shall, within twenty-one (21) days of receipt of such notice from you, provide you with a written notice stating that we have complied or intend to comply, or, state the reasons why we regard your data subject notice as unjustified, and the extent, if any, to which we have complied or intend to comply.

Where you are dissatisfied with our failure to comply with your data subject notice, whether in whole or in part, you may submit an application to the Personal Data Protection Commissioner requiring us to comply with your data subject notice. Please note that your consent to processing of your personal data provided to us is required in order to access our Sand App.

### **(e) Right to prevent processing for purposes of direct marketing:**

You may, at any time by notice in writing to us, require us at the end of such period as is reasonable in the circumstances to cease or not begin the processing of your personal data for purposes of direct marketing. "Direct marketing" means the communication by whatever means of any advertising or marketing material which is directed to particular individuals